



# Farnham Street Neighbourhood Learning Centre

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## Drupal: how to upload an image on the website

1. Click the **Edit** button

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Australasian Meat Industry Employees Union

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test

**1. When you want to upload an image on your website click Edit**

test test test test

test test test

test test test

test

Click on your state for your Branch

test

- My account
- Create content
- Administer
- Log out

2. Click the **File attachment** to open the options

Click on your state for your Branch

test

- My account
- Create content
- Administer
- Log out

Title: \*

test

Show summary in full view

Body:

test test test test

test test test

test test test

Switch to plain text editor

→ Input format

• URL path settings

Automatic alias  
An alias will be generated for you. If you wish to create your own alias below, untick this option.

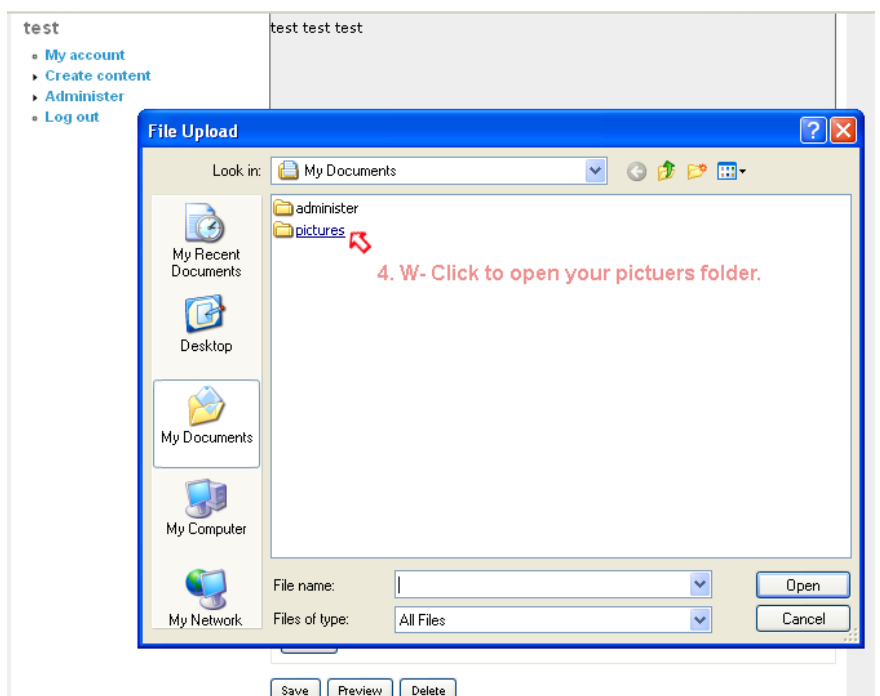
content/test-1

**2. Click the file attachments to open the options**

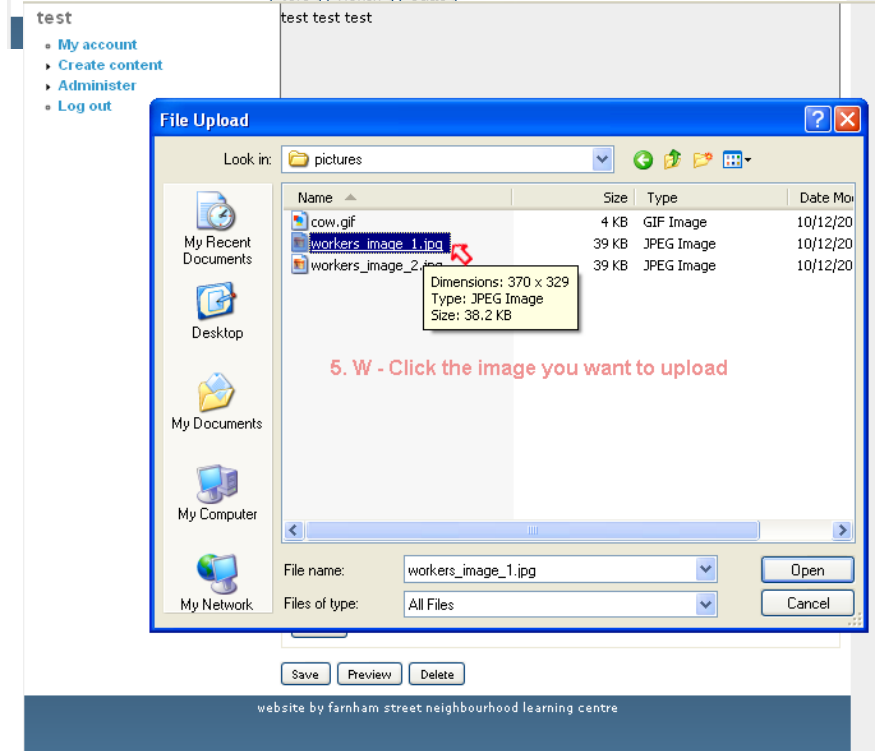
3. Click the **Brows...** button.



4. **W** – click to open your images folder



5. **W**- Click the image file you want to upload



6. Click the **Attach** button

\* The box shows you the image file's location and name

File attachments

Changes made to the attachments are not permanent until you save this post. The first "listed" file will be included in RSS feeds.

Attach new file:

C:\Documents and Settings\student.FNH0

The maximum upload size is 1 MB. Only files with the following extensions may be uploaded: jpg jpeg gif png txt doc xls pdf ppt pps odt ods odp.

**6. Click the Attach**

\* After click the Attach button, the View will change to this

And the Description box shows you the image file name

content/test-1

File attachments

Changes made to the attachments are not permanent until you save this post. The first "listed" file will be included in RSS feeds.

Delete	List	Description	Size
<input type="checkbox"/>	<input checked="" type="checkbox"/>	workers_image_1.jpg <a href="http://amieu.net/files/workers_image_1_0.jpg">http://amieu.net/files/workers_image_1_0.jpg</a>	38.22 KB

Attach new file:


The maximum upload size is 1 MB. Only files with the following extensions may be uploaded: jpg jpeg gif png txt doc xls pdf ppt pps odt ods odp.

7. Save the page

website by farnham street neighbourhood learning centre

7. Save the page  
Click the **save** button

8. When you have finished editing always click the **Logout** button.

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test test test test  
test test test

Click on your state for your Branch



8. When you have finished editing always click the Logout button